

Install the Vanco Mobile app

Vanco Mobile is installed from the Apple App Store or the Google Play Store, depending on the type of phone you have.

In your App or Play store, search for Vanco Mobile Faith Engagement



1. Tap the Vanco Mobile app or tap **Install**.
2. Follow the screen prompts to complete the install.
3. Open the application.
 - a. On the Welcome screen, tap **Find your organization**.
 - b. On the **Search Organizations** screen, enter your organization's name **Trinity Evangelical Lutheran Church (Hecktown)**
 - c. Tap your organization.
4. At the bottom of the screen, next to **Already signed up?**, tap **Log in**. Members' log-in credentials in Vanco Mobile are the same as they are in GivePlus Mobile.
5. Enter your MyVanco credentials.

Donating with Vanco Mobile app

Donating procedure

1. Tap **Give**.
2. Enter the dollar amount.
3. Tap **Give to** and select the fund.
4. Tap **Frequency** and select the desired option.
5. If you are donating on a recurring basis, tap the **Starting {date}** field and select the applicable date.
6. Tap **Enter payment method** and select your **Payment method**. Or, if you have a stored payment method, tap **Payment method**, and make your selection.
7. Enter the payment information.
NOTE: If you are making a scheduled or recurring payment, you must select **Save this payment method**.
8. Tap **Use this card** or **Use this account**.
9. If you wish to help cover processing fees attached to payment processing, toggle **Cover processing fees** on. This option is only visible if your organization has enabled the feature.
10. Tap **Give** <\$dollar amount>.
11. To complete the process, tap **Submit**.

View scheduled transactions

1. From any screen within Vanco Mobile, tap the bar menu.
2. Tap **Transactions**.
Under the **Scheduled** tab, Vanco Mobile displays a listing of your scheduled transactions.

Cancel a scheduled transaction

1. From any screen within Vanco Mobile, tap the bar menu .
2. Tap **Transactions**.
3. Under the **Scheduled** tab, locate the transaction and tap **Cancel**.
4. Confirm your action by tapping **Yes, cancel**.

View transaction history

1. From any screen within Vanco Mobile, tap the bar menu .
2. Tap **Transactions**.
3. Tap the **History** tab

Save a payment method

If you are creating a scheduled or recurring transaction, Vanco Mobile requires that you save a payment method. This is done as you are creating the transaction.

1. Tap **Donate** .
2. Enter the dollar amount.
3. Tap **Give to** and select the fund.
4. Tap **Frequency** and select the desired option.
5. Tap **Enter payment method** and select your **Payment method**.
6. Enter the payment information.
7. Select **Save this payment method**.
8. Tap **Use this card** or **Use this account**.
9. Complete your transaction.

View payment methods

1. From any screen within Vanco Mobile, tap the bar menu .
2. Tap **Payment methods**.

Delete a payment method

You can delete a payment method if there are no scheduled or recurring transactions using that payment method.

1. From any screen within Vanco Mobile, tap the menu .
2. Tap **Payment methods**.
3. Tap the **x** next to the applicable payment method.
4. Confirm your action by tapping **Remove**